

INTERNATIONAL COUNCIL (Bylaws - Article VII)

21. INTERNATIONAL COUNCIL (Section 1)

a. International Council (Bylaws - Article VII)

- (1) International Council members are, above all, legally and fiscally accountable for the well-being of Gamma Phi Beta and responsible for maintaining the integrity of the organization. They are the visionary body charged with steering Gamma Phi Beta toward a viable future. They communicate effectively the mission of the Sorority to everyone they meet – collegiate chapters, alumnae chapters, parents, university officials and community members.
- (2) Service to the organization is a high priority. Council members commit a great deal of time to reading and answering email, attending Conventions, conferences, interfraternal meetings and workshops, traveling to special assignments, extensions, installations and visits to alumnae and collegiate chapters. The commitment of time and travel is a fundamental requirement which takes a Council member away from her family, friends, job and local commitments.
- (3) International Council members are responsible for establishing member policy and seeing that policy is upheld. They must have demonstrated leadership ability, as well as good managerial style, communication and analytical skills. They are team players, self-motivated and able to relate well to people. They understand and appreciate the role of professional staff and volunteers and are role models to members. They dedicate their talents and energy to meet the demands and responsibilities of their offices.
- (4) Every member of International Council attends all Council meetings and participates in the planning, monitoring and advancement of the Sorority's mission, vision, strategic plan, goals, policies and procedures at all times. Every member of International Council works to develop the Sorority budget and monitors its implementation and is directly accountable for fiscally responsible management of her respective department budget(s). Every member of International Council serves as a voting member of International Council.
- (5) International Council along with the Foundation Board of Trustees serve as members of the Foundation and Council members accept their role as partners with the Foundation and as fundraising leaders. This partnership enhances the Foundation's ability to provide grants for financial aid to members, for a large portion of the Sorority's leadership programs and for support of Gamma Phi Beta's international philanthropy. Two members of International Council serve on the Board of Trustees of the Foundation and one of these members also serves on the Executive Committee; therefore, a periodic report from the Foundation to the Sorority is appropriate.

b. Role of International Council

- (1) The International President – The International President prepares and presides over all International Council meetings and the business meetings of Convention. She leads and participates in the planning, monitoring and advancement of the Sorority's mission, vision, strategic plan, goals, policies and procedures at all times. She represents and promotes Gamma Phi Beta and the members of the Sorority. She oversees Gamma Phi Beta's international image and public relations efforts. She is a proven leader who understands and communicates the mission of the Sorority. She oversees REAL Leadership Institute and Convention. She serves as an ex-officio member of all boards and committees, except Nominating Committee. She is the direct supervisor of the executive director. She has the desire and ability to maintain an extensive travel schedule. The International President must continually strive to balance loyalty to the past, a respect for the present and a vision for the future. The International President votes only in the case of a tie vote.
- (2) The Alumnae Vice President – The Alumnae Vice President represents the Alumnae department, alumnae chapters and alumnae interests in general. She leads and monitors the work of the Alumnae department directors and the development and implementation of the Alumnae department plans. She may serve as an ex-officio member of the Gamma Phi Beta

Foundation PR and Development committee. She acts in place of the International President should the International President be temporarily absent or disabled.

- (3) The Collegiate Vice President – The Collegiate Vice President represents collegiate chapters and collegiate interests in general. She oversees the development of the Collegiate Leadership Consultant Program.
 - (4) The Education Vice President – The Education Vice President represents the philanthropic and programming interests in general. She oversees all Sorority programs and leadership development, including Convention and conference programming and philanthropy efforts. She is responsible for overseeing Gamma Phi Beta’s leadership, philanthropy and programming plans.
 - (5) The Financial Vice President – The Financial Vice President is responsible for the Sorority’s fiscal planning and management. She informs International Council as to its financial ability to undertake any proposed project. She serves as an ex-officio member of the Financial Advisory Board and as an ex-officio board member of the Facilities Management Company Board of Managers.
 - (6) The Membership Vice President – The Membership Vice President has overall responsibility for the growth of membership in the Sorority. She oversees the development and implementation of the collegiate extension, recruitment and collegiate chapter public relations programs. In addition to overseeing the programs, she shall maintain communication and coordination with the Collegiate Vice President and Panhellenic Affairs Vice President. She shall assess future trends and evaluate overall membership growth strategies.
 - (7) The Panhellenic Affairs Vice President – The Panhellenic Affairs Vice President assesses trends in the interfraternal community and higher education for use in advancing Sorority goals, policies and procedures. She represents Gamma Phi Beta at the National Panhellenic Conference (NPC) and other interfraternal events. Because continuity is important to NPC, she is the only member of International Council with an unlimited term of office. She leads and monitors the work of the Panhellenic Affairs department directors and the development and implementation of the Panhellenic Affairs department plan. She fulfills NPC obligations including committee membership and representation of Gamma Phi Beta to the interfraternal community.
- c. National Panhellenic Conference Delegate: Beginning August 1, 2018, the National Panhellenic Conference Delegate (NPCD) shall be appointed by International Council and directly report to the International President. The NPCD will be appointed by August 1 in the off Convention year, and will serve with no limit to the number of terms. The NPCD will represent Gamma Phi Beta at the National Panhellenic Conference (NPC) and other interfraternal events at the direction of International Council. The NPCD will be the official delegate of the Sorority and after consultation with International Council will vote on behalf of the Sorority on NPC business. The NPCD shall participate in International Council meetings at the direction of the International President.
22. EXECUTIVE DIRECTOR – The executive director is selected by International Council and directly reports to the International President. The executive director acts as secretary and treasurer of the corporation and as secretary at all meetings of the International Council and the Sorority as directed by the International President. The executive director oversees all International Headquarters professional staff and business operations of the Sorority. The executive director is the administrative director of International Headquarters facilities. The executive director shall serve as an ex-officio, voting member of the Gamma Phi Beta Facilities Management Company and an ex-officio, non-voting member of the Gamma Phi Beta Foundation Board of Trustees and act as the business manager of *The Crescent*.

23. RATIFICATION OF VOTES (Section 8) – The results of votes taken between meetings shall be ratified at the next International Council meeting and shall be recorded in the minutes of the meeting.
24. INTERNATIONAL NOMINATING COMMITTEE
- a. Qualifications for Elected Alumnae Committee Members - Any alumna member in good standing is eligible to serve on the International Nominating Committee (Nominating Committee) except for those concurrently serving on International Council or members who are paid employees of Gamma Phi Beta Sorority Inc., Gamma Phi Beta Facilities Management Company or Gamma Phi Beta Foundation.
 - b. Election of Alumnae Members of Nominating Committee – Five members and two alternates shall be elected at each Convention.
 - (1) Delegates will vote for five alumnae members of the Nominating Committee. Subject to Article IX Section 3 (b), the five candidates receiving the highest number of votes shall be elected to the Nominating Committee. The two candidates receiving the next highest number of votes shall be elected alternates.
 - (2) Should a member be unable to serve, an elected alternate determined by lot shall replace her. If a vacancy still exists on the Nominating Committee, the other members of the Nominating Committee and the chairwoman shall appoint, by majority vote, an alumna member to serve.
 - c. Appointment of Collegiate Committee Members
 - (1) Two collegiate chapters shall be chosen each biennium by an International Council drawing held on or before November 1 prior to Convention. These chapters shall represent two separate geographic areas and be in good standing at the time of selection. In the event a chapter is unable to serve, International Council shall conduct another drawing.
 - (2) Information concerning responsibilities shall be sent to the chosen chapters by the Nominating Committee chairwoman following the drawing.
 - (3) The chosen chapters shall each select a committee member and an alternate who shall serve in the event the committee member cannot serve.
 - (4) The appointed committee members and alternates shall be approved by the advisor and the chapter's regional coordinator or sorority coordinator-new chapter and shall be ratified by International Council.
 - (5) The names shall be reported to the Nominating Committee chairwoman on or before December 1 prior to Convention.
 - (6) As collegiate chapters are chartered, their names shall be added to the pool of eligible collegiate chapters.
 - (7) Once a chapter has served on the Nominating Committee, that chapter shall not be eligible to serve again until all eligible chapters have served.
 - d. Vice Chairwoman – A vice chairwoman from among its members shall be elected at the first meeting to serve in the absence of the chairwoman.
 - e. Procedures
 - (1) Meetings and Procedures – The Bylaws set forth the requirements for meetings and procedures of the Nominating Committee.
 - (2) Nominations in Case of Omission of Convention – In the event a Convention is omitted by a vote of the chapters, the International President shall authorize the research committee to devise a plan for selecting a Nominating Committee and making recommendations by mail or otherwise. All Bylaws provisions relating to nominations shall be as fully followed as the circumstances will permit.
 - (3) Election in Case of Omission of Convention – The International President shall authorize the research committee to devise a plan for holding an election by mail or otherwise. The details of such plan shall be determined by the research committee, but all Bylaws provisions relating to elections shall be followed as the circumstances will permit.

- (4) Posting Names of Nominees – The names of nominees will be posted on the Gamma Phi Beta Sorority, Inc. website.

CONVENTION, SPECIAL MEETINGS AND LEADERSHIP CONFERENCES (Bylaws - Article IX)

25. ORGANIZATION FOR THESE EVENTS (Section 1-6)

a. Convention

- (1) Notices – Notices of Conventions with the time and place shall be sent to the collegiate and alumnae chapters no less than 60 days prior to the date of the Convention. Notices of special meetings with the time, place and business to be considered shall be sent to the collegiate and alumnae chapters no less than 20 days prior to the date of the meeting.
- (2) Voting Body – Collegiate and alumnae chapters shall have a vote if all international reporting and financial obligations have been met 30 days prior to the meeting.
- (3) Credentials – Each delegate and alternate to a Convention or special meeting shall be an initiated member in good standing as defined in the Bylaws, Article IX, Section 3, and shall present to the credential committee the official Convention credential card signed by the recording secretary of the chapter she represents.
- (4) Sergeant-at-Arms – At all Conventions or special meetings there shall be a sergeant-at-arms who shall be appointed by the International President.
- (5) Attendees – All Gamma Phi Beta members and candidates for membership, employees and approved guests are invited to attend all non-ritual portions of Convention events.
- (6) Committee – The local Convention arrangements chairwoman shall select a committee. The duty of this committee shall be to make local arrangements for the Convention, subject to the approval of International Council or its designee.
- (7) Convention Business – Convention business shall include:
 - (a) Call to order
 - (b) Opening exercises
 - (c) Introductions of Sorority officers and representatives
 - (d) Appointment of Convention committees
 - (e) Approval of Convention program
 - (f) Credentials committee report
 - (g) Report of nominating committee
 - (h) Election of International Council and Nominating Committee
 - (i) Vote on Articles of Incorporation/Bylaw amendments
 - (j) Unfinished business
 - (k) New business
 - (l) Report of resolutions committee
 - (m) Adjournment
- (8) Convention Programming – Convention programming shall be devoted to the development of the highest type of womanhood through leadership seminars, workshops and forums.
- (9) Convention Site – International Council shall be empowered to select a Convention site and make reservations up to six years in advance. Chapters may submit suggestions at any time.
- (10) Convention Purpose – The purpose of Convention shall be to receive reports, conduct business pertaining to the general operation of the Sorority and to elect officers. (Bylaws — Article IX, Section 1.a.)
- (11) Convention Expenses – The Sorority, directed by International Council, may assume partial or total Convention and special meeting expenses of International Council, international officers, delegates or other members, based on projected costs and income of Convention. A registration fee will be paid by all approved volunteer leaders attending Convention and special meetings. Any chapter not in good standing at Convention or special meeting is required to reimburse the Sorority for any funded expense.

- b. REAL Leadership Conferences – REAL Leadership Conferences shall educate chapter officers and members, inspire the highest type of womanhood through pertinent educational programs and enhance each member’s knowledge of the Sorority and the international organization. Expenses may be prorated as a registration fee for all attendees and will include hotel and meal expenses for the conference. Travel expenses will be the responsibility of each member/chapter. International officers and volunteer leaders authorized by International Council shall attend REAL Leadership Conferences at the expense of the Sorority with the exception of a registration fee that will be paid by all approved volunteer leaders.
- c. REAL Leadership Institute – The purpose of REAL Leadership Institute is to educate the Gamma Phi Beta workforce and provide insight into the overall functions of the Sorority. International officers, professional staff and volunteer leaders are authorized by International Council to attend REAL Leadership Institute at the expense of the Sorority with the exception of a registration fee that will be paid by all approved volunteer leaders. Chapter advisor expenses may be prorated as a registration fee and will include hotel and meal expenses for the conference. Travel expenses will be the responsibility of each advisor/chapter.
- d. REAL Leadership Academy – The REAL Leadership Academy shall educate chapter presidents and chapter advisors (as invited on even-numbered years), inspire the highest type of womanhood through pertinent leadership development and educational programs and enhance attendees’ knowledge of the Sorority and international organization. Expenses may be prorated as a registration fee for all attendees and will include hotel and meal expenses for the conference. Travel expenses will be the responsibility of each member/chapter. International officers and volunteer leaders or volunteers authorized by International Council shall attend REAL Leadership Academy at the expense of the Sorority with the exception of a registration fee that will be paid by all approved volunteer leaders.

FUNDS AND FINANCE (Bylaws - Article X)

26. DUES AND INFORMATION (Section 1-10)

- a. Information to Parents – Prior to Initiation, the parents or guardians of all new members shall be advised fully regarding the financial obligations that will be incurred by the new members upon joining the Sorority, unless the chapter has received a request otherwise in writing by the new member.
- b. Non-Refundable Dues and Fees – Membership fees, annual collegiate dues and the international facilities fee are not refundable three weeks after Bid Day. Exceptions may be granted by International Council.
- c. Annual International Alumnae Dues
 - (1) Payments may be made to the nearest alumnae chapter and submitted by the chapter to International Headquarters no later than December 1 of each year.
 - (2) All members may pay directly to International Headquarters by mail to an address specified by International Headquarters or at GammaPhiBeta.org.
 - (3) All members may choose one-time Life Loyal dues fee as determined by International Council paid directly to International Headquarters by mail to an address specified by International Headquarters or at GammaPhiBeta.org
 - (4) Except for Life Loyal dues, all payments of dues shall cover the fiscal year (August 1 - July 31).
- d. Annual International Collegiate Dues
 - (1) As of 8/1/2017, per the cost of living adjustment, the annual international collegiate dues are set at \$120.
 - (2) To determine the cost of living adjustment every five years, information from the United States Consumer Price Index (CPI) website, specifically the CPI calculator (http://www.bls.gov/data/inflation_calculator.htm) shall be used to calculate the cumulative change in the CPI during the preceding five years.

- (3) In preparation for the August 1 effective date, a change to annual collegiate dues shall be set before collegiate chapter's spring budgeting period begins in February.
- (4) Since the CPI calculator does not calculate on a month-by-month basis, the immediate preceding five years (i.e., 2011 to 2016) and the current dues amount are used as the parameters for the calculation. The resulting dollar amount is rounded up to nearest even number so the two semi-annual installments are a whole number.
- e. International Facilities Fee
 - (1) As of August 1, 2016, per the cost of living adjustment, the international facilities fee is set at \$27.
 - (2) To determine the cost of living adjustment every five years, information from the United States Consumer Price Index (CPI) website, specifically the CPI calculator (http://www.bls.gov/data/inflation_calculator.htm) shall be used to calculate the cumulative change in the CPI during the preceding five years.
 - (3) In preparation for the August 1 effective date, a change to this fee shall be set before collegiate chapter's spring budgeting period begins in February.
 - (4) Since the CPI calculator does not calculate on a month-by-month basis, the immediate preceding five years (i.e., 2010 to 2015) and the current fee amount are used as the parameters for the calculation. The resulting dollar amount is rounded up to nearest even whole number.
- f. New Chapter Fees – All new members of a new chapter shall pay a one-time new chapter fee of \$75. These fees are to be collected by the new chapter and remitted to International Headquarters during the new chapter's first term, prior to Installation.
- g. Financial Reports to Membership – A financial report covering the biennium shall be included in the Convention Reports of International Officers. Individual members or chapters may request a copy of the annual audit of Gamma Phi Beta Sorority, Inc. and Affiliates from International Headquarters.
- h. Payments – Canadian and International chapters shall pay all fees and dues owed to Gamma Phi Beta at par.
- i. Leadership Education Fund Grants – The Sorority shall make annual grant requests, wish lists and an annual written report to the Foundation concerning use of grants received from the Foundation.

27. MONIES OWED TO THE SORORITY (Bylaws - Article X)

- a. Collegiate chapters and affiliated house corporations must submit payment for all monies owed to the Sorority and verified by International Headquarters within 30 days of being billed by International Headquarters.
- b. All monies owed to the Sorority must be fulfilled and verified through International Headquarters.
- c. Collegiate Chapters
 - (1) In the event payment is not received within 60 days and the amount is more than \$1,000, the collegiate chapter shall be considered financially delinquent and will be placed on social event restriction and/or probation.
 - (2) In the event payment is not received within 120 days, outstanding collegiate chapter invoices will be assessed a 25 percent monthly late fee on all monies owed that are more than 30 days past due and the collegiate chapter shall be considered financially delinquent and will be placed on social event restriction and/or probation regardless of amounts owed.
- d. Affiliated House Corporations
 - (1) In the event payment is not received within 60 days, outstanding affiliated house corporation invoices will be assessed a 15 percent monthly late fee after 61 days on all monies owed that are more than 30 days past due.
 - (2) In the event payment is not received within 120 days, outstanding affiliated house corporation invoices will be assessed a 25 percent monthly late fee on all monies owed that are more than 30 days past due.

28. The Facilities Management Company

- a. The Financial Vice President shall be an ex-officio, voting member of the Board of Managers of the Facilities Management Company.
- b. The executive director of the Sorority shall be an ex-officio, voting member of the Board of Managers of the Facilities Management Company.
- c. The Facilities Management Company Board of Managers has authority vested in accordance with provisions of the Facilities Management Company Operating Agreement.

29. FOUNDATION

- a. The voting membership of the Foundation shall be composed of the voting members of International Council and the voting members of the Board of Trustees of the Foundation. The members of the Foundation shall have voting rights only with respect to amending the Articles of Incorporation and the Bylaws of the Foundation and with respect to a distribution of the assets of the Foundation in accordance with Article XI of the Foundation Bylaws.
- b. The executive director of the Sorority shall be an ex-officio, non-voting trustee of the Foundation.
- c. Biennially, International Council shall select two of its members, in addition to the executive director, to serve as voting trustees of the Foundation.

THE CRESCENT (Bylaws - Article XIII)

30. SORORITY PUBLICATION (Section 1-2)

- a. Staff
 - (1) Editor – The editorship of *The Crescent* shall be included in the job description of staff at International Headquarters.
 - (2) Business Manager – The executive director shall act as business manager of *The Crescent*.
- b. Articles for Publication
 - (1) Each collegiate and alumnae chapter shall be responsible for sending articles to the editor.
 - (2) All articles for *The Crescent* shall be approved by the International President.

INSIGNIA, SYMBOLS AND RITUAL (Bylaws - Article XIII)

31. GAMMA PHI BETA IDENTIFICATION

- a. International Council Badge
 - (1) The International Council badge is 3/4" diameter cast in a yellow-gold metal with a white enamel crescent and pearl Greek letters. It may only be worn by a current or former Grand/International Council member.
 - (2) The International President badge is 3/4" diameter cast in a yellow-gold metal with a white enamel crescent and diamond Greek letters. It may only be worn by a current or former Grand/International President.
- b. Membership Badge
 - (1) The membership badge shall be worn only by initiated members of the Sorority and members may possess more than one badge.
 - (2) The badge may be made into a ring, charm or pendant. When the badge is worn as a pin, it is placed over the heart (left side). The correct placement is to put the thumb of the right hand at the base of the throat, placing the badge where the little finger falls over the heart. Guards, pins, honor society and fraternity pins are worn slightly lower and to the left of the badge.
 - (3) Badges are purchased through International Headquarters. No badge may be released to the chapter or member until the membership fee, badge payment and Loyalty Pledge are received at International Headquarters. In the case of an installation, badge orders may be released to the supervising officer prior to the Initiation.

- (4) The badge is the property of the Sorority. When a member purchases a badge, she purchases the right to wear the badge for the duration of her membership. The badge shall be retained by the member as long as international disciplinary action (international suspension or expulsion) or resignation of membership does not occur. At such time that international disciplinary action or resignation occurs, the badge will be returned to International Headquarters.
- (5) Under no circumstances may a badge be loaned, given, transferred or sold to a non-member through any means, including but not limited to electronic auction houses.
- (6) A collegiate member may not permanently give her badge to another member.
- (7) Under no circumstances may a badge be sold to another party.
- (8) International Council shall determine the permissible metals, jewelry and engraving.
- (9) Chapters may not establish local rules limiting the choice of badge (e.g., plain or jeweled).
- (10) Replicas may be used for display at Founders Day and Panhellenic events and similar occasions.
- (11) The badge should be returned to International Headquarters upon the death of a member. The exception to this policy is that the badge can instead be given to an initiated Gamma Phi Beta relative.

c. Pins and Charms

- (1) Honor Roll Pin – The Honor Award pin may be worn by a member who has been placed on the Honor Roll. The Honor Award pin shall be the coat-of-arms in gold mounted on a white enamel crescent in which the word Honor is inscribed.
- (2) Carnation Award Pin – The Carnation Award pin may be worn by a member who has received the Carnation Award. The Carnation Award pin shall be a carnation encircled in a laurel wreath with a monogram at the base of the circle.
- (3) Merit Award Pin – The Merit Award pin may be worn by a member who has been placed on the Merit Roll. The Merit Award pin shall be a round disc with a carnation molded in the center, Greek monogram above the carnation and the word Merit below it.
- (4) Service Award Pin – The Service Award pin may be worn by a member who has been placed on the Service Roll. The Service Award Pin shall be a gold, open-centered circle with pearls encompassing a torch, representing leadership, with the Greek monogram across the top center of the open circle.
- (5) Loyalty Award Pin – The Loyalty Award pin may be worn by a member who has received the Loyalty Award. The Loyalty Award pin shall be an oval disc with four links of chain molded in the center representing the four Founders, the words Gamma Phi Beta above the links and the word Loyalty below.
- (6) IIKE Award Pin – The IIKE Award pin may be worn by an alumna member who has received the IIKE Award. The IIKE Award pin shall be a staggered monogram of those Greek letters.
- (7) 75-Year Award – The 75-Year Award will be given only to members who have been initiated 75 or more years. The 75-Year Award shall be a handkerchief embroidered with a carnation in front of a crescent moon.
- (8) Golden Crescent Award Pin – The Golden Crescent Award pin may be worn by members who have been initiated 50 or more years. The Golden Crescent Award pin shall be a golden crescent opening upward, with the Greek letters Gamma, Phi and Beta in black at the base of the crescent.
- (9) 25-Year Award Pin – Members who have been initiated 25 or more years shall be eligible for the 25-Year Award. This pin shall be a silver crescent with a numeral 25 in the middle of the crescent.
- (10) 10-Year Pin/Charm – Members who have been initiated for 10 years or more shall be eligible to wear the 10-Year pin/charm. This pin/charm shall be a silver circle with a crescent moon to the right of the numeral 10.
- (11) New Member Pin – The new member pin shall be worn by all new members at times when initiated members wear their badge during the new member period. It must be returned to the chapter if the new member is not initiated. The new member pin shall be a brown shield with a light brown crescent in the center and is worn with the points of the crescent straight up,

- pointing over the shoulder. The same rules for placement and wearing of the badge apply to the new member pin.
- (12) Parents Pin – The parents pin may be worn only by parents of initiated members and by house directors. The parents pin shall be a brown shield with a pink carnation in the center.
 - (13) Recognition Pin – The recognition pin may be worn by initiated members only. The Recognition Pin shall be a monogram of the Greek letters.
 - (14) Volunteer Leader Charms – Volunteer leader pins and/or charms may be gifted to appointed international volunteer leaders for dedication and service to the Sorority while serving at the international level within the program’s designated award specifications. This jewelry represents milestone years of internationally-appointed service. The first milestone is one to five years of service and is represented by a volunteer leader pin which is designed with the color brown and the crescent moon. The subsequent pieces of jewelry are represented by specially designed charms. The charms are as follows, with the milestone year indicated; six years (pink sapphire), eight years (emerald), 10 years (blue sapphire), 12 years (yellow sapphire), 14 years (golden sapphire), 16 years (garnet), 18 years (pearl) and 20 or more years (gold charm). Volunteer leader jewelry may be made available for purchase by eligible volunteer leaders to complete a collection.
 - (15) Advisor Charms – Advisor jewelry consisting of a pin and charms may be gifted to chapter advisors for dedication and service to the Sorority. The jewelry represents milestone years in her service. Advisor jewelry is available for purchase by members of a chapter’s advisory board, chapter or to complete a collection.
 - (16) Helen M. Dodge Society Charm – The Helen M. Dodge Society charm is gifted to all advisors who complete Gamma Phi Beta’s online advisor training course. The Helen M. Dodge Society charm shall be a silver disc engraved with the Gamma Phi Beta Greek letters and H.M. Dodge Society.
- d. Coat-of-Arms – The laws of trademark heraldry shall govern the use of the Sorority coat-of-arms, also known as the crest. It shall be worn and/or used by initiated members only. The lamp is gold; the ribbon under the shield is light brown, on which are the dark brown letters; the three carnations are pink on a light brown background; the book is light brown on a gold background; the gold crescent moon is on a dark brown background.
- e. Symbols
- (1) The Greek letters and the words “Gamma Phi Beta” may be worn by new members and initiated members.
 - (2) The crescent may be worn by all new members and initiated members.
 - (3) The crescent, carnation, Greek letters, words Gamma Phi Beta or any other symbol of Gamma Phi Beta Sorority are to be used in a manner that reflects the values of Gamma Phi Beta.
 - (4) All Gamma Phi Beta insignia and items on which the Sorority’s symbols are displayed must be returned to the chapter if a member resigns or is expelled or if a new member period expires or is broken.
- f. The Registered Trademarks and Service Marks of Gamma Phi Beta (the Sorority coat-of-arms, the badge, the Greek letters, the words and the official branded logos) are not to be used as a tattoo.

AWARDS OF HONOR (Bylaws - Article XIV)

32. AWARDS OF HONOR – Members may receive only one of the following awards in any given year: Service Roll, Merit Roll and Loyalty Award. Exceptions due to unusual circumstances may be considered by International Council at the recommendation of the Alumnae Vice President.
- a. International Council Members – Although members of International Council shall not be eligible to receive an award while holding office, if a member has been recommended and approved for an award prior to being elected to International Council, the award will be held for that member until her Council term is completed.
 - b. Committee – A new member of the Awards Committee shall be appointed annually by International Council to serve a three-year term. She will become the chairwoman of the committee her third year and report to the Alumnae Vice President. The committee members shall be women who have been in close touch with the Sorority on an international and/or local level over a considerable period of years. The committee will recommend the Service, Merit and Loyalty award candidates. International Council approves the final list of candidates.
 - c. Honor Roll – Any chapter or individual may submit to International Headquarters the name of a member considered to be eligible for the award. The Alumnae Vice President shall present the submitted names to International Council by June 1 of odd-numbered years. International Council shall determine those members deemed worthy for the Honor Roll and presented at Convention. Following the approval of International Council and the succeeding Convention, the names shall be inscribed on the Honor Roll.
 - d. Service Roll – The Awards Committee shall select by June 1 each year the names of members deemed worthy for the Service Roll. Following the approval of International Council, the names shall be announced at Founders Day programs of chapters and a Service Roll certificate presented to each award recipient. Those added in the past biennium shall be listed in Convention records.
 - e. Merit Roll – The Awards Committee shall select by June 1 each year the names of members deemed worthy for the Merit Roll. Following the approval of International Council, the names shall be announced at Founders Day programs of the chapters and Merit Roll certificate presented to each award recipient. Those added in the past biennium shall be listed in Convention records.
 - f. Loyalty Award – The Awards Committee shall select by June 1 each year the names of members deemed worthy for the Loyalty Award. Following the approval of International Council, the names shall be announced at Founders Day programs of the chapters and a Loyalty Award certificate presented to each award recipient. Those added in the past biennium shall be listed in Convention records.
 - g. Carnation Award – Any chapter or individual may submit to International Headquarters the name of a member considered to be eligible for the award. International Council shall determine those worthy of the Carnation Award and the names shall be announced at each Convention.
 - h. Preservation – The recipient's names of the Honor, Service, Merit Rolls, Loyalty and Carnation Awards shall be preserved permanently in International Headquarters.

AWARDS OF RECOGNITION (Bylaws - Article XV)

33. AWARDS OF RECOGNITION
- a. 75-Year Award – Official International Headquarters records shall determine eligibility. An embroidered pink carnation handkerchief may be ordered from Gamma Phi Beta's website by the chapter and presented to the honored member, preferably on Founders Day. All 75-year members, for the current year, receive a note from the International President.
 - b. Golden Crescent Award (50-Year Award) – Official International Headquarters records shall determine eligibility. An engraved certificate and/or 50-year pin may be purchased from Gamma Phi Beta's website by the chapter or individual. Both shall be presented to the honored member, preferably on Founders Day. All 50-year members, for the current year, receive a note from the International President.

- c. Ten-Year Award – Members who have been initiated for 10 years or more shall be eligible for the Ten-Year Award.
- d. 25-Year Award – Eligible members may purchase the 25-year pin through Gamma Phi Beta’s website.
- e. IIKE Award – Any chapter or individual may submit to International Headquarters the name of any alumna member who has received this award. The criteria for this award are delineated by the alumnae chapter. A IIKE Award pin may be purchased from Gamma Phi Beta’s website by the chapter and presented to the honored member, preferably at Founders Day.
- f. Gamma Phi Beta Loyal Friend Award – A paperweight may be purchased from Gamma Phi Beta’s website by the chapter and presented to the honored friend, preferably at Founders Day.

MISCELLANEOUS RULES AND PROCEDURES

34. CONTACTING THE MEMBERSHIP

- a. A chapter (collegiate or alumnae) or its supporting affiliated house corporation may contact any or all members initiated by that chapter.
- b. A chapter (collegiate or alumnae) or its supporting affiliated house corporation may contact other chapters or affiliated house corporations and members for ideas on such subjects as recruitment, PACE, Panhellenic and housing policies.
- c. A chapter (collegiate or alumnae) may contact other chapters/members in the region only with the prior permission of the regional director.
- d. A chapter (collegiate or alumnae) may contact the whole membership or any part outside of the region only with the prior permission of the International President.
- e. The Gamma Phi Beta Facilities Management Company may contact the whole membership without the prior permission of the International President.
- f. Chapter membership rolls may be released to Gamma Phi Beta International Headquarters, the chapter advisor, the supporting affiliated house corporation or Gamma Phi Beta Facilities Management Company (if applicable), the regional team and the fraternity/sorority advisor (or the university’s designee).
- g. Chapters/members may not use member contact information obtained from the Gamma Phi Beta website or through International Headquarters for non-Sorority interests.

35. PUBLICITY – Authorization for the use of a photograph, picture or other likeness for commercial purposes identifying a member or new member with the Sorority must be granted by the International President. Clearance must be obtained in advance from the International President for all radio and television appearances, interviews with the press, speeches to the general public by a member or new member identifying herself with the Sorority, and any publicity releases, except those of a purely social nature or of chapter or individual honors.

36. SALE OF ARTICLES – The promotion of any project that involves the sale of articles by a member, chapter or group on an international scale shall have the approval of International President. Items may be sold locally or within the region without international approval, though must be purchased through a licensed vendor of Gamma Phi Beta products.

37. TRAVEL AUTHORIZATION – All travel pertaining to Sorority business shall be authorized by International Council or its designee or executive director with the exception of the routine chapter visits of the regional coordinators and sorority coordinators-new chapters and the trips of the collegiate leadership consultants, which shall require approval of their direct supervisors.

38. PARENTS CLUBS – Parents clubs may be formed under the direction of the supporting affiliated house corporation, local facilities advisory committee and/or the collegiate chapter president. Their primary purpose shall be the promotion of friendship among parents of collegiate chapter members. Most parents clubs also support the collegiate chapter and/or its housing facility. The Marketing and Communications division shall be responsible for oversight of these clubs.
39. LEGACIES – A sister, daughter, granddaughter or great-granddaughter of a Gamma Phi Beta shall be given special consideration for membership by the chapter on the campus where she is enrolled. For the purpose of definition, step-daughters, step-sisters, step-granddaughters and step-great-granddaughters may be considered legacies, if desired by the Gamma Phi Beta legacy-maker.
40. POLICIES AND POSITION STATEMENTS
- a. Policies are the standards to which all members of Gamma Phi Beta are held. Policies can be found in the Collegiate Operations Manual and the Alumnae President’s Book.
 - b. Position statements are the public declarations of the Sorority’s philosophies and recommendations concerning specific issues. Position statements can be found in the Collegiate Operations Manual and the Alumnae President’s Book.
41. AMENDMENTS OF RULES AND PROCEDURES
- a. Chapters may submit proposed amendments for consideration at any meeting of International Council.
 - b. Rules and procedures may be adopted by a majority vote of International Council. Notice of the adoption of such new rules and procedures shall be sent to all chapters.
 - c. Rules and procedures may be amended or repealed by a majority vote of International Council after two weeks previous notice to all International Council members. Notice of the adoption of such amendment or repeal shall be sent to all chapters.
 - d. Proposed amendments to the rules and procedures shall be posted for 30 days on the members-only section of the international Gamma Phi Beta website for member review prior to final adoption. Notice of adoption shall be sent to all chapters.
42. LEGAL COMPLIANCE – All Gamma Phi Beta activities will conform to federal/country, state, provincial, local and university laws and regulations.
43. RECORDING OF HEARINGS – In any instance in which a hearing is conducted for the purposes of member or new member discipline and/or charter revocation, the hearing will be recorded.

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