

# Leadership Development Committee Member

**Supervisor:** Leadership Development Committee Chair

**Department:** International Council Committee

**Date Created or Revised:** November 2024

## Purpose

The Leadership Development Committee (LDC) is a standing committee whose purpose is to assist International Council (IC) in:

- Developing future leaders for elected- and committee-level service within Gamma Phi Beta and in the inter-fraternal world through educational programming and cultivation.
- Developing a leadership strategy to ensure that effective, transparent preparations are made to support the Sorority's strategic, policy-driven governance model.
- Cultivating and connecting with future leaders.

## Responsibilities

Partner with key stakeholders and committee members in advancement of the following:

Programming:

- Develop and refine leadership education programming focused on board service skills, the responsibilities of Gamma Phi Beta boards and committees and the processes and criteria by which members are selected for service.
- Foster continuity and relevance of LDC programs by curating member feedback to ensure the LDC is creating a fit-for-purpose experience and identify gaps in current offerings and leadership experience.

Cultivation:

- Develop the process of identifying and connecting with women who seek leadership roles and/or those who have leadership potential across diverse groups.
- Support the development of qualities, skills and mindsets necessary for individuals to become effective and visionary leaders.
- Steward volunteers through transitions along their leadership journey.

Leadership experience

- Build a roadmap for future projects, evaluations or improvements in alignment with the Sorority's strategic plan.

## Expectations

- This role typically requires an average of five to 10 hours per month. During live educational programs, an additional five hours may be needed if the team member is actively participating. Committee meetings occur on the second Wednesday of each month with additional meetings scheduled based on specific workgroup activities.
- Communicate via email, phone and text among LDC members and with relevant workforce partners.
- Participate in all conference calls (one to two per month) and review notes.



- Members of the LDC may be expected to travel for meetings and events (i.e., LDC meeting, REAL Leadership Institute).
- Complete onboarding, including one-on-one conversations with the LDC chairwoman, and review committee charter and other pertinent documents as assigned.
- Serve on a working group focused on the needs of the committee, such as educational programming or member cultivation.
- A solid desire and commitment to create and execute a sustainable leadership development strategy to prepare volunteers for advanced level service for the Sorority and beyond.
- Complete basic Fidelity volunteer modules.
- Ability to use Microsoft applications, including Microsoft Teams and a Gamma Phi Beta-issued email address.
- Be in good standing by paying **annual international alumnae dues** or being a **Life Loyal** member.

### **Preferred Competencies and Experiences**

- Previous Gamma Phi Beta volunteer experience.
- Previous Gamma Phi Beta board experience (Sorority, Foundation, Facilities Management Company) or experience working with executive, nonprofit or community boards.
- Experience in non-Gamma Phi Beta leadership programs or experiences.
- Mentorship, sponsorship or coaching experience.
- Effective and clear communication and presentation skills.
- Exceptional teamwork skills.
- Ability to think creatively and inclusively.
- Ability to develop short- and long-term strategies for new initiatives.
- Passion for developing and facilitating in person and virtually.
- Display integrity and honesty consistent with the Sorority's values.