

# International President

**Department:** International Council

**Date Created or Revised:** October 2025

Do you have a vision of how Gamma Phi Beta can change thousands of women's lives and influence women's advancement in our world? Do you desire to be a generative leader who can help the Sorority grow and become stronger?

Gamma Phi Beta is a sorority committed to building confident women of character who celebrate sisterhood and make a difference in the world around us. Not only are we committed to the growth and development of the collegiate and alumnae members we serve, but we are also committed to providing development for our volunteer leaders dedicated to inspiring the highest type of womanhood.

Gamma Phi Beta seeks a visionary and dynamic International President (IP). You will participate in leadership; belonging, equity, diversity and inclusion (BEDI); communication; and strategic decision-making development and training. Within Gamma Phi Beta, you will have opportunities to develop and exercise skills across our member competencies and cultivate meaningful relationships.

## About the Role

This role offers the opportunity to be an ambassador of Gamma Phi Beta and model our Core Values. As IP, you will serve as the Chair of International Council (IC), the governing board of the Sorority. You will use vision and strategic planning to drive the achievement of the Sorority's mission, vision, strategic plan, goals, policies and procedures. You will foster strong relationships as you work closely with the chief executive officer (CEO), providing supervision and fostering a collaborative partnership, as well as fellow IC members, leaders of the Foundation and Facilities Management Company (FMC) and members of Gamma Phi Beta.

Slating IC is guided by the goal of assembling the strongest possible team to steward the Sorority and meet its evolving strategic needs. Emphasis is placed on ensuring continuity of leadership through thoughtful succession planning, while balancing the competencies, skills and experiences needed for effective governance. This intentional approach ensures IC can lead with cohesion, foresight and the capacity to adapt and grow in alignment with the Sorority's long-term vision.

## Time Commitment

We strive to structure volunteer opportunities that allow our members to balance their time in their volunteer leadership positions. Please be aware that this position requires a minimum of 15-20 hours a week. Travel is estimated to be 15-25 days per year. Based on the needs of the sorority, these hours and travel requirements may vary.

This chart includes an estimated but not exhaustive overview of time requirements.

IC Retreat (in-person)	Three to five days per biennium, including travel (summer of Convention years)
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IP Onboarding with CEO and outgoing IP (in-person)	Three to four days per biennium, including travel
IC Onboarding (virtual)	10-15 hours per biennium (summer of Convention years)
REAL Leadership Institute (RLI) (in-person)	Four to five days per biennium, including travel (summer of non-Convention years)
Convention (in-person)	Six to seven days per biennium, including travel
National Panhellenic Conference Meetings (NPC) (in-person)	Five to six days per year, including travel
BEDI Summit (virtual)	Four to five hours each February preceded by three to five hours of preparation
Recruitment Summit (in-person)	Three to four days per year, including travel
REAL Leadership Experience	Two to three days per biennium, including travel
NPC Educational Meetings and Webinars (virtual)	Five to six hours per year
Quarterly IC meetings (virtual and in-person)	10-12 days per year, including travel
Foundation Board of Trustees Meetings (virtual and in-person)	Two to three hours per month and two to three days of travel per year
Monthly business meetings (virtual)	<ul style="list-style-type: none"> <li>• Held the first Wednesday of each month 5-7 p.m. MT</li> </ul> Three to four hours per month (1.5 to two hours of preparation and 1.5 to two hours of actual meeting)
IC Committee Meetings: Audit and Finance, Bylaws, Governance and Personnel and NPC Advisory (virtual)	Two to three hours per month per committee
Meetings with CEO, Foundation Chair and FMC Chair	Two to three hours per month
Trifecta Meetings (virtual and in-person)	Once each year at RLI and Convention
NPC I/NP meetings (virtual)	Two to three hours per month

Meetings with CEO (virtual)	One to two hours weekly
Attendance of other Sorority events and anniversaries, and other events as appropriate (virtual and in-person)	To be determined

## Responsibilities

- Prepare, direct and preside over all IC and Convention business meetings.
- Attend three IC meetings annually, one biannual IC retreat, RLI and Convention once each term, and other meetings as needed.
- Convene and lead combined meetings of the Sorority, FMC and Foundation boards in support of One Gamma Phi Beta. Separately convene and conduct regular meetings with the Foundation and FMC Chairs and CEO.
- Adhere to all Gamma Phi Beta Bylaws, Articles of Incorporation, rules and procedures, policies, position statements and board guidelines.
- Promote a membership experience that values and supports the personal and social identities that contribute to a diverse and inclusive membership.
- Fulfill all legal and fiduciary responsibilities required of the IP.
- Review outcomes and metrics of programs and services created by staff to evaluate their impact and regularly measure their performance and effectiveness.
- Facilitate approval of the annual budget, audit reports and material business decisions.
- Supervise the Sorority’s CEO and coordinate the yearly performance evaluation of the CEO with other IC members, the Foundation Chair, the FMC Chair and other appropriate stakeholders.
- Build networks and relationships outside the Sorority to stay informed on the broader external environment impacting the organization.
- Enhance the Foundation’s fundraising efforts by fostering a collaborative, supportive environment internally and externally. Build and leverage connections and opportunities, promote a unified front and engage thoughtfully to achieve shared goals.
- Serve on the Foundation Board of Trustees and the Sorority’s Governance and Personnel Committee, Audit and Finance Committee, Bylaws Committee and NPC Advisory Committee. Serve as an ex-officio member of all other boards and committees except the Nominating Committee (NC) and Membership Review Committee.
- Serve as Gamma Phi Beta’s representative to the NPC Council of Delegates and participate in NPC’s president’s meetings.
- Supervise the NC Chair, ritual chair, historian, parliamentarian and Bylaws chair.
- Meet the financial obligations for good standing by paying international alumnae dues annually for your term or joining Life Loyal.
- Place the Foundation among her highest philanthropic priorities, making a personal annual gift to the Foundation that is meaningful in amount to her circumstances. Endeavor to make an unrestricted, annual gift at the \$1,874 level or higher (or secure donations at least equal to \$1,874 each year). Support special fundraising initiatives.



## Successful IPs Value

- **Self-development:** You're self-aware and master using personal strengths in strategic management. You place the Sorority's best interests above personal priorities.
- **Resiliency:** You view change as a strategic opportunity and respectfully manage resistance to change.
- **Communicating:** You utilize active listening to help inform strategic direction. You understand the importance of sharing and can share expertise and information throughout the organization.
- **Teamwork:** You inspire and create an atmosphere of trust that results in a positive working relationship inside and outside the Sorority.
- **Mentoring:** You believe in the investment of mentoring others to develop and grow and oversee the strategy to retain diverse and high-caliber talent.
- **Diversity and inclusion:** You celebrate your identity and demonstrate respect and appreciation for individuals with identities different from yours. You create inclusive policies and practices.
- **Philanthropic spirit:** You generously donate your time, skills, talent and financial resources to causes important to you and the organization.
- **Community participation:** You're an active citizen and understand the importance of governance to ensure we achieve our strategic goals and strengthen the entire organization.
- **Gamma Phi Beta:** You know our history, current initiatives and objectives. You use your knowledge to make decisions that reflect our organizational values.
- **Critical thinking:** You demonstrate imaginative thinking, recognize the complexity of issues and consider the impact of decisions on all parts of the organization.
- **Applied learning:** You synthesize experience and knowledge to provide strategic direction.
- **Personal excellence:** You model integrity, honesty and high standards of confidentiality consistent with the Sorority's values. You represent the Sorority within the fraternal community and in the world at large.

## Desired Ability and Experience

- You have strategic leadership experience, personally or professionally.
- You can understand and guide an organization's business model to ensure financial stability. The model includes program costs, revenue streams, capital structure, infrastructure, financial position and mission-focused funding.
- You have been an ambassador and advocate for our organization, sharing our impact while cultivating beneficial relationships.
- You have experience building relationships at all levels and with different organizations.
- You can supervise multiple direct reports, executive leaders and teams and communicate effectively with transparency.
- You are proficient with technology platforms, including Microsoft 365.
- You understand the importance of healthy governance: duty of care, duty of loyalty and duty of obedience.
- You have served at least one term on IC.

## What Sets You Apart

- You're passionate about the work of the organization and understand there is always more to learn and understand about our operations and membership.

- You embrace a generative and strategic thinking mindset.
- You are comfortable with ambiguity, hypothesizing and unanticipated change.

**Considerations**

- Must not be currently employed by the Sorority, Foundation or FMC.
- During the term, IP shall not hold other volunteer leadership positions with the Sorority, FMC or Foundation.

