

National Panhellenic Conference Advisory Committee

Supervisor: Gamma Phi Beta's representative to the council of delegates (COD)

Department: International Council (IC)

Date Created or Revised: May 2023

Purpose

The National Panhellenic Conference (NPC) Advisory Committee is a special committee whose purpose is to assist IC in legislative efforts within NPC and recruitment of NPC volunteers.

Responsibilities

- Review proposed legislation affecting NPC bylaws, unanimous agreements and policies and procedures.
- Research potential impacts of proposed legislation.
- Provide guidance or feedback on proposed legislation.
- Draft legislation for Gamma Phi Beta's COD representative to propose to NPC legislative body.
- Create support materials for legislation that Gamma Phi Beta proposes or endorses.
- Serve as a supplementary resource for Gamma Phi's COD representative on special projects, as requested (i.e., NPC task forces or special committees).
- Identify qualified applicants for NPC volunteer roles.
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- Encourage qualified applicants to pursue NPC volunteer opportunities.

Expectations

- This role requires one to two hours per month, on average (increased hours leading up to the annual COD meeting).
- No travel is expected for this role. Any changes in travel expectations will be communicated to volunteers.

Preferred Competencies and Experiences

- Strong working knowledge of NPC or experience in legislative efforts.
- Effective communication skills, with an emphasis on written communication.
- Ability to develop short- and long-term strategies for new initiatives.
- Exceptional teamwork skills.
- Ability to take in information and understand trends.
- Practice creative, strategic and generative thinking.
- Prepared, thoughtful and respectful when taking in information and communicating with others.