

# Housing & Facilities Conference

Presented by the FMC

*Scan the QR code or visit the appendix of your workbook to access downloadable materials for this session.*



# Trends In Risk Management

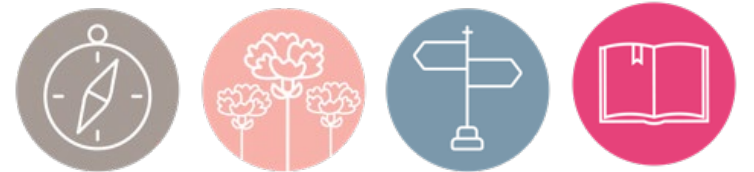
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**Housing  
& Facilities  
Conference**  
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# Learning Objectives

- Describe three common contracts entered into by affiliated house corporations (AHCs).
- Explore common mistakes made when drafting and negotiating contracts.
- Identify steps to review and inventory contract practices.
- Identify one contract risk management strategy to implement following HFC.

**Note:** None of the HFC sessions should be construed as legal advice. You will need to determine if anything you want to implement following this conference will need to be approved by your board, AHC membership and local campus. You may need to consult your AHC's legal counsel.



# Don't Forget:

- Use your HFC workbook to record learning.
- Record your learning takeaway at the end of the session.

*Tip: Record notes beginning on Page 48.*



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## Trends In Risk Management

# Introductions

- Kathryn Cobb
  - *she/her/hers*
  - Attorney at Ice Miller
  - Chicago, Illinois
  - Theta Chapter (Denver)



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## **Legal Disclaimer**

This information is provided for general informational purposes only and does not constitute legal advice. You should consult with an attorney regarding any specific legal questions or concerns you may have.

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## Contracts

# What Is A Contract?

- Agreements
- Legally binding



# Types Of AHC Contracts

- Housing agreements
- Vendor contracts
- Construction contracts
- Employment contracts
- Others?



# Considerations When Reviewing Contracts

- AHC name
- Authorized agent
- Housing agreements
- Insurance requirements



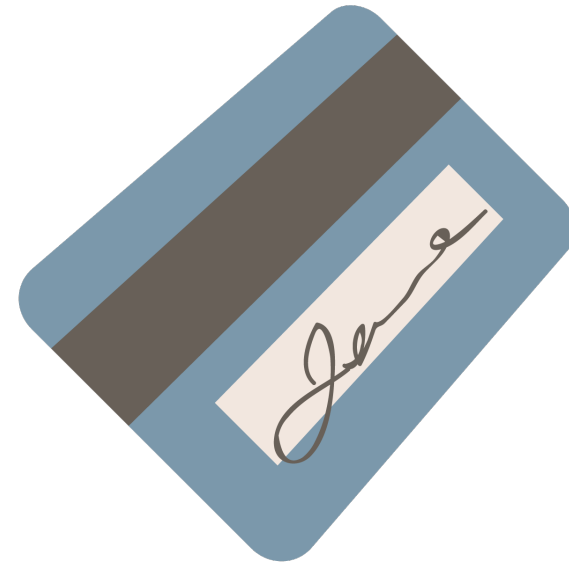
# Considerations When Reviewing Contracts

- Termination/end date
- Notice clauses
- Automatic renewals
- Modifications

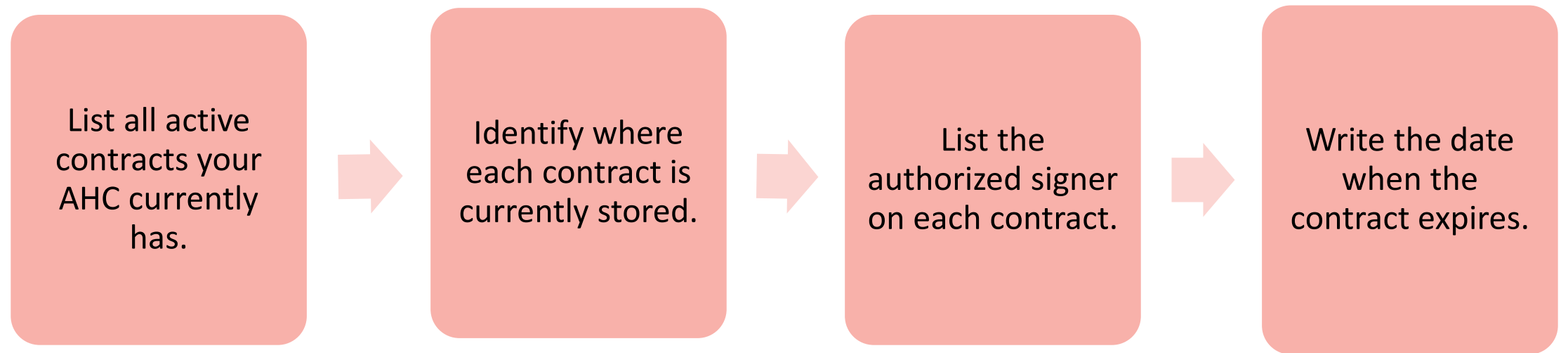


# Other Risks

- Paying invoices
- Duplication
- Automatic renewal
- Document retention



# Contract Management Activity



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## Current Events

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## Questions And Discussion

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## Your Session Learning

# Learning Recap

- Describe three common contracts entered into by AHCs.
- Explore common mistakes made when drafting and negotiating contracts.
- Identify steps to review and inventory contract practices.
- Identify one contract risk management strategy to implement following HFC.

*Tip: Don't forget to write down your key learning takeaway in your workbook.*

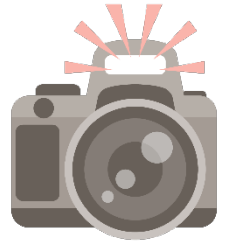


# Learning Assessment

Trends in Risk Management

[GammaPhiBeta.org/Housing-  
And-Facilities-  
Conference/Resources](https://GammaPhiBeta.org/Housing-And-Facilities-Conference/Resources)





**Tip:** Take a photo of this slide.

## Kathryn Cobb (Denver)

- Attorney, Ice Miller
- [Kathryn.cobb@icemiller.com](mailto:Kathryn.cobb@icemiller.com)

*Connect with Kat following this session.*

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