

Ritual And History Committee Member

Supervisor: Ritual Chairwoman

Department: International Council Committee

Date Created or Revised: June 2024

Purpose

The Ritual and History Committee (Committee) is a standing committee appointed by International Council (IC) to serve as a resource for all ritual matters and to preserve the history of Gamma Phi Beta.

Responsibilities

- Review ritual ceremonies and at either the direction of IC or the Committee, develop new ritual ceremonies or recommend changes.
- Review the ritual manual and recommend updates, as necessary.
- Serve as a resource for all ritual-related matters.
- Promote and maintain a singular, universal implementation of ritual ceremonies with all chapters.
- Provide ritual training for chapters through collegiate leadership consultants, volunteer leaders, REAL Leadership events, Convention or through other means necessary.
- Preserve the beauty of Gamma Phi Beta's ritual and promote lifetime membership.
- Develop and implement a plan to preserve the past, current and future history of Gamma Phi Beta by all means possible, including electronic technology and physical preservation of important documents.
- Review the museum contents and displays at International Headquarters and recommend changes, if necessary, to staff.
- Review the history website for accuracy and completeness.
- Provide guidelines and/or tools to encourage chapters to preserve their own history.

Expectations

- The Committee shall hold regular meetings at least quarterly and as necessary via conference call and can meet more frequently as circumstances require. The Committee can communicate between meetings via email communication.
- This role requires up to 10 hours per month, including conference calls.
- No travel is expected for this role. Any changes in travel expectations will be communicated to volunteers.
- Complete basic Fidelity volunteer modules and other required training as assigned.
- Pay annual **international alumnae dues** or be a **Life Loyal** member. To check if you are in good standing, login at GammaPhiBeta.org > Member > My Profile. On the first tab, if your paid-through date is blank or if the date is in the past, you have not yet paid this fiscal year. If you are Life Loyal, you have paid for life and are in good standing!

Preferred Competencies and Experiences

- Ability to participate in a virtual team and work independently.
- Initiated member of Gamma Phi Beta Sorority in good standing.
- Experience volunteering with collegians in an advisor or supervisor capacity.



- Experience and knowledge of Gamma Phi Beta ritual services.
- Interest in history research and preservation.
- Ability to maintain confidentiality.

For additional details, please view the Ritual and History Committee Charter on the Gamma Phi Beta website.

