

Regional Team Leader

Supervisor: Chapter Services Manager

Department: Chapter Services

Date Created or Revised: January 2025

Purpose

Regional team leaders use their experience, leadership and strategic thinking skills to ensure their region, volunteers and assigned chapters have the support and resources they need to meet the goals of the Sorority. This role primarily supports other volunteers in interacting with collegiate chapters.

Responsibilities

- Appoint and train chapter advisors for chapters in assigned region in consultation with other staff and volunteers as needed.
- Coach and mentor chapter advisors by hosting monthly team calls and sending updates with information to promote best practices at assigned chapters.
- Conduct annual performance evaluation for chapter advisors in assigned region in consultation with chapter services manager and have ongoing conversations regarding performance.
- Consult Panhellenic recruitment supervisor, finance supervisor, elonging, equity, diversity and inclusion (BEDI) specialist and philanthropy specialist as experts in assigned areas to support chapter goals in each specialty area.
- Communicate and collaborate regularly with chapter services manager to support chapter operations and regional success.
- Provide strategic direction for assigned region and chapters by implementing specific goals set forth in the Sorority's strategic plan in collaboration with volunteers and chapter services manager.
- Work with regional and local volunteers and other professional staff to promote a positive member experience and address chapter challenges, crises and situations negatively affecting the member experience.
- Provide feedback and suggestions to appropriate workforce personnel on resources, programming, project teams and initiatives set forth by the Sorority.

Expectations

- This role is appointed for a two-year term ending on July 31 of odd numbered years. This role is eligible for reappointment for a total of three terms.
- This role requires five to 15 hours per week on average.
- Volunteers in this role will be expected to travel up to 20 days per year. Travel will include annual attendance at the REAL Leadership Academy (RLA) and Recruitment Summit, attendance at Convention and the REAL Leadership Institute (RLI) in alternating summers and may include chapter visits.
- Volunteers in this role will be expected to participate in the Belonging, Equity, Diversity and Inclusion (BEDI) Summit. The BEDI Summit is a synchronous, virtual program.
- Meet all expectations as outlined in Gamma Phi Beta's [Appointed Volunteer Expectations Agreement](#).

Preferred Competencies and Experiences

- Communication.
- Critical Thinking.
- Gamma Phi Beta Knowledge.