

TECHNOLOGY COMMITTEE CHARTER

Purpose

The Technology Committee (Committee) is a standing committee whose purpose is to assist International Council (IC), the Board of Managers (BOM), and the Board of Trustees (BOT) in:

- Support of the Gamma Phi Beta Sorority (Sorority), the Facilities Management Company (FMC), and the Gamma Phi Beta Foundation (Foundation) (collectively “One Gamma Phi Beta”) to (a) investigate new and emerging technology opportunities and investments and (b) to reduce operational technology risk.
- Selection and use of technology that supports business objectives and strategies.
- Oversight of data security and data privacy and related policies and procedures.

Objectives and Responsibilities

Advisory

- Stay informed of, assess, and advise One Gamma Phi Beta’s technology team with respect to existing trends in information technology and new technologies, applications, and systems that relate to or affect technology strategy or programs.
- Review technology and external trends that may affect One Gamma Phi Beta, including monitoring of overall industry trends and significant technology opportunities and metrics.
- Provide expert guidance to help support an informed review of One Gamma Phi Beta’s technology budget and expenditures.
- Review and provide input to the technology strategy using current information, external technological developments that may affect these groups, security threats, and industry trends.
- Review and/or create technology policies including (a) obligations with respect to privacy, criminal liability, data and record retention, regulatory-mandated recordkeeping, intellectual property, records for public inspection and data protection; (b) sharing and interacting with Gamma Phi Beta chapters (Beta Base), the Foundation and the FMC; and (c) review the major operations and technology risk exposures, including information security, cybersecurity and fraud risks, and the steps that staff has taken to monitor and control such exposures.
- Make recommendations to IC, BOM, and BOT regarding significant technology investments in support of the proposed technology strategy.

Policy Development

- Review and/or create technology risk management and risk assessment guidelines and policies.
- Support the Director of Technology with annual audits of external partners by reviewing Soc 1 Reports to determine whether external partners’ controls are meeting control objectives; generally, assist with vendor selection and maintenance of business relationships with external partners.

Board Education

- Support the Director of Technology and provide input for educational briefings that explain

Board responsibilities with respect to technology, cybersecurity, and privacy; educate on potential areas of risk related to technology and how to mitigate that risk; serve as ongoing advisors on these topics.

- Provide assessments of any issues that arise with respect to cybersecurity that could impact business continuity.
- Review and make recommendations regarding significant technology investments in support of the proposed technology strategy.
- Perform such other duties and responsibilities as may be assigned to the Committee.

Committee Composition

The Committee shall consist of:

- A chairperson who is appointed by IC
- One member of IC who is appointed by IC
- Director of Technology and other staff members that are relevant to the committee's mission
- Appointed Liaisons from the BOT and BOM
- Three to five volunteers who are appointed by IC

Members are appointed for a two-year term and may serve no more than three consecutive terms. Members should possess technology experience and expertise including cybersecurity and business continuity.

A vice chair may be selected by the Committee from among the Committee members. The vice chair may assist the chairperson with project management, preside over meetings in the absence of the chairperson, and assume other duties as needed.

All volunteer appointments to the Committee shall be made in accordance with the Sorority's process for volunteer leader appointments. All volunteers of the Committee shall be appointed by IC considering the recommendations of the Committee chairperson and/or Governance and Personnel Committee (GPC).

IC and committee chairs will work in partnership to address any Committee member's failure to meet expectations, with IC having the authority to remove a Committee member.

Operations

- The Committee will meet as often as it deems necessary to carry out its objectives and responsibilities, but in any event not less than four times per year. The Committee must have a majority of its members present to conduct a meeting.
- The chairperson shall preside over the meetings of the Committee.
- Meetings shall occur via conference or video call. When deemed appropriate by IC, the Committee may meet in person.
- The Committee will report to IC, BOM, and BOT on the activities of the Committee as often as it deems necessary to carry out its objectives and responsibilities, but in any event not less than four times per year.
- The Committee may form and delegate to one or more working groups all or any portion of

the Committee's responsibilities, provided that no working group shall consist of fewer than two members.

- The Committee shall review and assess its performance annually. The GPC will determine the form and nature of the annual self-evaluation. The GPC will review the results of the annual self-evaluation and share them with the chairwoman.
- The Committee shall review and assess annually whether this charter appropriately addresses the matters that are or should be within its scope and, if appropriate, recommend changes to the charter to IC for approval.

Date of Adoption

This charter was adopted by IC effective March 6, 2024.